

Ministry of Agriculture, Forestry and Fisheries
Project Management Unit

for

Agricultural Value Chain Competitiveness and Safety Project
(PMU/MAFF for ACSEP)

Loan Nos.: 4013 (ADB), 8387 (AFD CKH1238-01R), 8389 (AIF)
and Grant No. 9216 (JFPR)-CAM

REQUEST FOR QUOTATIONS

for

The Supply and Delivery of Office Equipment for PMU/MAFF

Contract Identification No.: MAFF-GD07-ADB/ACSEP/2021/01

RFQ No.: MAFF-GD07-ADB/ACSEP/2021/01

1. The *Kingdom of Cambodia* has received financing from the Asian Development Bank (ADB Loan 4013), the Agence Française de Développement (AFD Loan 8387), the ASEAN Infrastructure Fund through its Inclusive Finance Facility (AIF Loan 8389), and the Japan Fund for Poverty Reduction (JFPR Grant 9216) towards the cost of Agricultural Value Chain Competitiveness and Safety Project (ACSEP), and it intends to apply part of the proceeds of *ADB Loan 4013* to payments under the Contract for the **supply and delivery of Office Equipment for Project Management Unit under the Ministry of Agriculture, Forestry and Fisheries (PMU/MAFF)**.
2. The goods are required by *four weeks from the date of contract*.
3. Interested qualified eligible suppliers are invited to obtain a copy of the bidding documents free-of-charge from the address given below by submitting a written application from Monday to Friday during office hours from **8:30-12:00** and from **14:00-17:00** hours. Except for the submission of a written application, there shall be no other conditions for obtaining the bidding documents.
4. To be considered eligible and qualified a bidder must:
 - i) Meet the eligibility criteria of the Asian Development Bank.
 - ii) Have completed at least two contracts for supply of similar goods in the preceding 3 years of not less than 50% of the quoted price in each contract.
 - iii) Have completed contracts with a total cumulative value equal to at least two times the value of the quoted price in the preceding 2 years.
 - iv) Not be under any notice of suspension or disbarment issued by the Government nor in the sanctions lists of the Asian Development Bank.
5. Quotations must be delivered to the address given below on or before 13 August 2021, 09:00 AM. Late Quotations will be rejected. Quotations will be opened in public immediately thereafter at the address given below in the presence of the Bidders' representatives who choose to attend.
6. The Purchaser shall award the Contract to the Bidder whose offer has been determined to be the lowest evaluated quotation and is substantially responsive to the Bidding Documents, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.
7. All quotations must be accompanied by a **performance securing declaration** as described in the bidding documents. Any quotation not accompanied by one will be rejected as non-compliant.
8. The address where the Bid Document may be inspected and obtained is *Project Management Unit, Ministry of Agriculture, Forestry and Fisheries, No. 200, Preah Norodom Blvd., Sangkat Tonle Bassac, Khan Chamkarmorn, Phnom Penh, Cambodia*. You may contact **Mr. Khy Rotnak, Chief Procurement Officer**, on **Phone no: (+855) 10 911 891, Email address: khyrotnak@gmail.com** to obtain the Bid Documents at no cost.
9. In case of any difficulty in obtaining the Bid Documents, interested parties may contact in writing **Mr. Chheng Vibolrith, Project Manager, Ministry of Agriculture, Forestry and Fisheries, No. 200, Preah Norodom Blvd., Sangkat Tonle Bassac, Khan Chamkarmorn, Phnom Penh, Cambodia, telephone: (+855) 12 465 398** and also send a copy of the communication to
 - a. **H.E. Chhoun Samrith, Director General, General Department of International Cooperation and Debt Management, Ministry of Economy and Finance, Street 92, Sangkat Wat Phnom, Khan Daun Penh, Phnom Penh, Cambodia Fax No. (+855) 23 725 341.**
 - b. **Dr. Takeshi Ueda, Principal Natural Resources and Agriculture Economist**
Environment, Natural Resources and Agriculture Division, Southeast Asia Department, Asian Development Bank, 6 ADB Avenue, Mandaluyong City 1550 Metro Manila, Philippines, Telephone No.: +63 2 8632 4409/6973, Facsimile No.: +63 2 8636 2444, E-mail: taueda@adb.org
10. The quotation must be submitted on or before 13 August 2021, 09:00 AM at the following address: *PMU/MAFF for ACSEP, Ministry of Agriculture, Forestry and Fisheries, No. 200, Preah Norodom Blvd., Sangkat Tonle Bassac, Khan Chamkarmorn, Phnom Penh, Cambodia, Name of officer: Mr. Khy Rotnak, Tel: 010 911 891, 089 911 991, Email: khyrotnak@gmail.com, (cc to: leakhena260@yahoo.com, and sreydouch.sen@gmail.com)*
11. The Government and/or the Asian Development Bank will declare a firm ineligible either indefinitely or for a stated period of time to be awarded a contract financed by the Government and/or the Asian Development Bank respectively, if it at any time determines that the firm has engaged in fraud and corruption during the procurement and execution of this contract as described in ITB Clause 4.
12. A complaint may be made by any party at any stage of the procurement process. The procedure is described in Instructions to Bidders, Clause 21 of the Bidding Documents.