

BID ANNOUNCEMENT

Date: 05 October 2022
Bidding No.: L2022-00057-1

The Korea International Cooperation Agency (KOICA) Cambodia Office invites sealed bids from eligible Bidders to provide ICT equipment for “The Project for ICT Capacity Building of Lower Secondary Education in Cambodia”. The Project is implemented with the grant aid of the Government of the Republic of Korea.

1. Description of Bidding

- **Bid Title:** The provision of ICT equipment for “The Project for ICT Capacity Building of Lower Secondary Education in Cambodia”
- **Project Site:** Regional Teacher Training Centers (RTTCs) and ICT Leading Schools in Kampong Cham, Prey Veng, Takeo and Kandal (One RTTC & five ICT Leading Schools in each province)
- **Workscope:** Provision, Delivery, Installation, Operation Training, After-work service for the package of equipment in the list
- **Employer:** KOICA Cambodia Office
- **Procurement, Installation, Inspection Period:** by Nov 30, 2023. (However, the installation of the 8 ICT labs of the 4 RTTCs should be completed first by December 15, 2022)
- **Contract Period:** 13months from the day of the Contract
- **Expected Budget:** 2,451,078 USD (VAT Excluded)
- **Currency of Financial Proposal:** US Dollar

2. Bid Type: General Competitive Bidding

3. Bid Procedures and Selection of Successful Bidder

- **Bid Procedures:**
 - ✓ Step 1: Submission of the letter of interest (**Including a Bid Bond**)
 - **Distribution of Form of the letter of interest: Contact KOICA Cambodia Office**
 - ✓ Step 2: Submission of bidding documents and document for qualification assessment
 - ✓ Step 3: Bid opening
 - ✓ Step 4: Qualification assessment in the order of the lowest price above the lower limit of bid
 - ✓ Step 5: Final decision on the winner
- **Criteria for Successful Bidder:** Bidder with the highest evaluation score based on 1) ‘technical competency’ (30 points) and ‘bid price’ (70 points).
 - ✓ The lowest bidder, who submits lowest bid price above the lower limit (84.245%) without exceeding estimated price, and if it obtains the total point above 85 through the goods procurement qualification assessment, will score the highest ‘bid price’ score of 70 points.
 - ✓ Price proposal shall be equal or less than the ‘Estimated Price’ and shall be equal or more than the Lower limit (84.245%). Any bid which does not meet the above limitation may result in rejection of its bid

4. Qualifications of Bidders

- To qualify for participating this bidding, Bidders shall meet all of the following minimum criteria:
 - ✓ Having submitted qualification documents to KOICA Cambodia office;
 - ✓ Operating in the territory of Cambodia for more than three (3) years and not being prohibited from participating in goods procurement by the Cambodia government;
 - ✓ A company that has no issue related to the tax payment or other financial obligation;
 - ✓ An official distributor (and/or reseller) company of a computer manufacturer
 - ✓ A Company that can perform ICT business with its business license in the project resident country.
 - ✓ A company that has a cumulative total of ICT related projects of more than USD 2,000,000 in the last 5 years (2017 ~ 2021) and can provide relevant evidence.
 - ✓ Joint-venture is NOT allowed.

5. Language to Be Used for Bidding: English

6. Schedule of Bid

No.	Activities	Schedule	Venue/Remarks
1	Bidding announcement	Oct 05, 2022	KOICA Cambodia office
2	Question period	Oct 06~11, 2022	Only by e-mail
3	Answers for the questions	Oct 12, 2022	Only by e-mail
4	Submission of letter of Interest (Including a Bid Bond)	15:00, Oct 13, 2022	KOICA Cambodia Office
5	Submission of bid documents and document for qualification assessment	15:00, Oct 21, 2022	KOICA Cambodia office
6	Bid Opening	16:00, Oct 24, 2022	KOICA Cambodia office
7	Qualification assessment in the order of lowest bidder	Oct 25 ~ 27, 2022	KOICA Cambodia Office
8	Selection of Successful bidder	15:00, Oct 28, 2022	KOICA Cambodia Office

7. Documents for Submission of Letter of Interest

- ✓ Form of Expression of Interest (**Distribution of Form of the letter of interest: Contact KOICA Cambodia Office**)
- ✓ A bid bond (Bank guarantee or safety insurance) of five percent (5%) of your bid amount (guarantee duration is over 30 days after deadline for submission of bidding documents and bid price)

8. Bidding and Qualification Assessment (Direct submission to KOICA Cambodia office)

- ✓ Confirmation letter to participate in the Bid
- ✓ Attach Power of Attorney to sign the bid documents, with notarization, ID, and proof of employment. Applicable in case of no attendance of Representatives.
- ✓ Form of BID
- ✓ Profile of bidder’s company, ID of the Representative of the Company
- ✓ Certificate for Business Registration
- ✓ Tax Clearance Certificate
- ✓ Price Proposal: Proposed Bid Price including Bill of Quantities for goods procured (Sealed Document)

Notice: Any obligation regarding VAT tax will be contractor’s responsibility.

- ✓ Documents for qualification assessment (with **notarized English translation** if in Cambodia)
- ✓ Proof of the completion of previous contracts (During last 5 years)
- ✓ Official Distributor (and/or Reseller) Certificate issued by Computer Manufacturer
- ✓ Manufacturer’s official certificate (and/or authorization) on the list of goods and equipment delivered.

9. Bid Guarantee and Refund

The bidders must provide a Bid Bond for bidding participation in an amount and form (five percent of your bid amount). In case a successful bidder refuses to sign a contract without a convincing reason, the bid bond will be refunded to KOICA.

10. Contact Information

KOICA Cambodia Office
Address: Boritra Building 4th Floors, #61-64, Preah Norodom Blvd (41), Corner of St. 306, Sangkat Boeng Keng Kang 1, Khan Chamkar Mon, Phnom Penh, Cambodia.
Tel: +855 23 964 150/1/3
E-mail: africanjune@koica.go.kr, cam-thyda@overseas.koica.go.kr
Attention: Kim Jun Su, Deputy Country Director of KOICA Cambodia Office

11. General Conditions of Contract

- The Payment will be as follows:
 - ✓ Advanced Payment: None
 - ✓ Monthly Payment: Monthly payment for each ICT leader school that has been finished every month.
- The unit of currency for the contract is USD.
- Warranty: 2 years (Need Warranty Bond of 3% of the Contract amount).
- KOICA may request the change of the equipment if do not meet the specifications required, until obtain identical or better quality.

12. Others

- KOICA will not be responsible for any costs or expenses incurred by Bidders in connection with the preparation or delivery of bids.
- The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect shall be at the Bidder’s risk and may result in the rejection of the bid.
- Detailed Information of Bid: The applicant can visit and find the information at the following websites;
 - o KOICA Cambodia Office Facebook
URL: <https://www.facebook.com/koica.cambodia>
 - o KOICA Cambodia Office Website
URL: www.koica.go.kr/khm/en

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Cambodia Office